



THE DOWNLEY SCHOOL

"Learning, Growing and Succeeding Together"

Faulkner Way, Downley, High Wycombe, Buckinghamshire HP13 5AL

Tel: 01494 527033 Email: office@thedownleyschool.co.uk

Website: www.downley.bucks.sch.uk

Headteacher: Ms F Taylor



Friday 11th September 2020

Dear Parents/Carers,

Thank you for your support over the last week.

In order to facilitate a smoother running at drop off and collection times, we request that you adhere to the timing previously specified. Please do **NOT** arrive earlier or later than you allocated times, unless you have pre-arranged the collection or drop of a sibling in another class.

Year Group	Entrance time	Entrance	Dismissal	Dismissal Entrance
EYFS	9:00	EYFS door	2:45	EYFS door
Year 1 Silky Sifakas	8:30	Side door at front of school	3:05	Side door at front of school
Year 1 Gorillas	8.30	Hall Door	3:05	Hall Door
Year 2	8:30	Main gate	3:05	Main gate
Year 3	8:30	Main agte	3:20	Main gate
Year 4	8:20	Main gate	3:10	Main gate
Year 5	8:20	Side gate by Years 5 & 6 playground	3:10	Side gate by Years 5 & 6 playground
Year 6	8:15	Side gate by Years 5 & 6 playground	3:20	Side gate by Years 5 & 6 playground





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Drop off -

In the morning pupils from Years 2,3 & 4 will go straight through the gate to their classrooms at their allocated time.

Collection –

In the afternoon Years 2,3 & 4 will be called to the playground gate waiting area at their allotted time. Please arrive promptly at your allocated time so we can ensure that the hand over runs as smoothly as possible.

Social Distancing on Site -

If people continue not to follow social distancing guidance, we may request that all adults wear masks whilst on the school site. This will be monitored over the next week and if there are any changes you will be notified.

Book Bags -

Book bags are allowed in school on Mondays and Fridays. No other bags are allowed in school.

Kind regards

Ms Taylor

Headteacher

