

To all year 6 Parents/Carers,

As some of you may be aware, in recent years the year 6 leavers have taken part in various things to celebrate their time at the school. Amongst other things these have included a yearbook, a prom and leavers' hoodies. We would like to do the same for this year.

The yearbook is a lovely memento of their years at The Downley School. It will include pictures from the children's time throughout the school, information about teachers and quotes from the children and teachers. It will have a space for a profile photo and a self-portrait of each child and they will be able to write some words about their favourite memory, words to describe them, nickname etc.

We would work with a company who specialise in producing yearbooks for schools. The book will be a hardback, A4 sized colour book at an estimated cost of £25. However, this will depend on the number of books ordered. The school have copies of previous years' books if you want to look at them.

Due to GDPR we require authorisation from every parent/guardian for the project to continue so please complete the return slip at return it **as soon as possible**.

Prom is a leavers' party organised for the end of the year to celebrate completion of the children's time at The Downley School. This event takes a lot of organisation and for it to be a success we will need to pool all the resources we can. If you have any skills or contacts that would be useful please let us know on the return slip. We plan to have a meeting to gather volunteers one evening in January, date to be confirmed.

Hoodies will be organised much nearer the time and are expected to cost around £20. They will include the school logo on the front and a number 19 made up of all the leavers' names on the back. Although you may not wish to purchase a hoodie we will need permission from every parent/guardian to include the children's names.

Please can you complete the below form and return to school, so we can start organising.

If you have any questions, please do not hesitate to contact me by email on DownleyYr6Book@yahoo.co.uk.

Thank you

Jen Webster

Year 6 leavers

Please return this slip to school.

I would be grateful if you could return this form to school **by 14th December 2018.**

Name of child _____

Child's class _____

Please circle as appropriate:

I give permission for my child's name to be included in the yearbook	YES / NO
I give permission for photos that include my child to be in the yearbook	YES / NO
I give permission for my child to complete a biography for the yearbook to include month of birth, height, special talent, dream job, 3 words to describe themselves and a self-portrait	YES / NO
I give permission for my child to have their photo taken for the yearbook	YES / NO
I would be interested in ordering a yearbook (orders and payment are not required until April/May 2019)	YES / NO
I would be interested in my child attending prom	YES / NO
I give permission for my child's name to appear on the hoodies (orders and payment are not required until April/May 2019)	YES / NO

I may be able to help with the prom as detailed below:

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Name of parent/guardian _____ Date _____

Signature of parent/guardian _____