

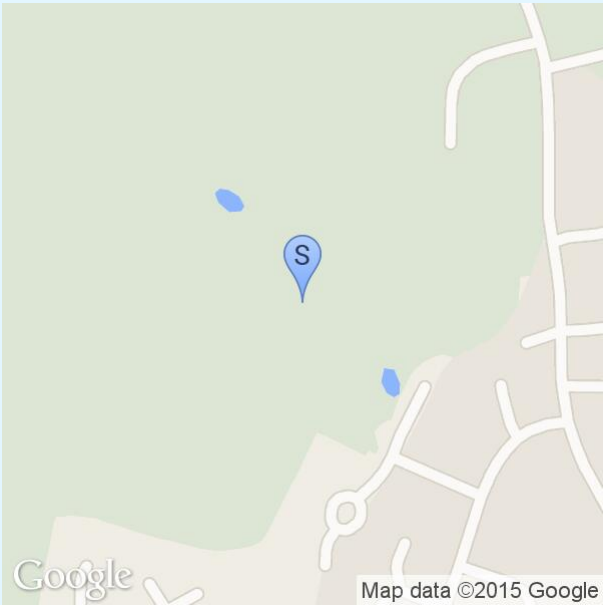


2016 The Downley School

School Travel Plan

1. Introduction
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Introduction

School Details	
Name of school*	The Downley School
Name of STP Champion*	Nicoleta Carnuta (Matei)
DfE Number*	2009
Telephone Number*	01494527033
E-mail address*	office@downley.bucks.sch.uk
Address*	Faulkner Way, High Wycombe, HP13 5AL
Location*	
Website*	www.downley.bucks.sch.uk
Type of School*	Combined
Pupil and Staff Information	
Age Range of Pupils*	4 to 11
Number of Pupils* including Nursery	420
Full Time Staff*	16
Part Time Staff	45

Pupil and Staff Information

School Population

The school's catchment area covers Downley Village and a small section of High Wycombe. There are currently 420 children on role and 356 (85%) of the children live in the catchment. Children are between 4 and 11 years old and the majority of them are supervised on their journeys to and from school. Many parents have younger children who also accompany them on the journey to school. This means that there are probably between 800 and 1000 people (including those from Maplewood and Sunshine Nursery) in the vicinity of the school gates for half an hour each morning and afternoon.

	Opening times	Closing times
School Site*	7.00 AM	6.00 PM
Pupils Official Times*	8.45 AM	3.15 PM
Breakfast Clubs (if applicable)	7.45 AM	8.45 PM
After School Clubs (if applicable)		
Other timings e.g. Nursery timings		

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	34
	Visitors parking spaces*	0
	Disabled parking spaces*	2
	Covered Sheffield Stands	0
Cycle Parking*	Sheffield Stands*	0
	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	9
	Total pupil parking spaces*	10
Scooter Parking*	Total staff parking spaces*	4
	Scooter Parking Spaces*	9
Storage Lockers*	Storage lockers for equipment*	0
Shower Facilities*	Showers available*	0
Coach Parking*	Facilities for coaches to park*	0
School Crossing Patrol*	Number of crossing patrols	1

Transportation Links	
Buses*	30 Arriva from Eden Centre to Downley Village from 6.37 AM to 23.22PM
Rail*	The nearest train station is High Wycombe , which is situated more than 2 miles from The Downley School.Walking time would be approx 45 minutes, but the route may be missing sidewalks or pedestrian paths.
Roads*	There are a number of roads in Downley which are difficult to cross because of blind corners, cars travelling too fast or parked cars obstructing clear views. These include: ? the top of Plomer Hill near The Pastures ? Littleworth Road ? Plomer Green Lane by School Close ? Plomer Green Lane by The Old Post Office ? Grays Lane near Faulkner Way ? Grays Lane just before Sunnycroft

Transportation Links

Walking Routes*

The Downley School is approached by road from Faulkner Way. On foot, the school can be approached from Faulkner Way, via a footpath which leads from the High Street directly to the school gate and via a footpath leading from Gosling Grove which leads in to Faulkner Way close to the school gate. There is another footpath on the South side of the school boundary (see Appendix 3).

Cycling Routes*

There are no cycling routes. The topography of the area, with gradients often reaching or exceeding 15 - 20%, is an important factor affecting cycling. The steep gradients make cycling less preferred in this area.

Engineering & Planning

RoadSafe School Index

For more information visit: <https://www.roadsafetyanalysis.co.uk/>

Name of road (main gate)	
Date of assesment	29-06-2015
Time of assesment	14:26
What is the speed limit of the road outside the main gate?	30mph
How many of the following crossings are present?	Light Controlled 0
	Zebra 0
	School Crossing Patrol (where possible to identify) 1
Are there speed bumps present?	No
Are there railings present outside or near the main gate?	No
As far as you can tell, is the main gate used for cars as well as children?	No
Does the school have a dedicated car park for parents (not teachers)?	No
Does the school have a dedicated cycle lane?	No
What is the quality of the pavement like?	Poor
What is the quality of the 'SCHOOL' and zig-zag road markings like?	Average
Is there different coloured tarmac (red/green) present? Please identify colour and location	No

Notes: Here, please tell us of any obstacles or other road layout issues within 200 yards of the school entrance which could be deemed as dangerous to a child arriving or leaving the school

The school is situated in a dead end residential close so parking congestion is a problem at drop off and pick up times. There are 2 pedestrian and 1 vehicle gate entrances to the school. Vehicles access the school site to bring children with disabilities to the school that the site is shared with causing increased traffic. There are no designated crossing points. Areas where children cross are not marked. Cars parking near the school gates cause visibility problems for the children and families. Cars travelling fast towards the school cause a crossing danger. Cars parked on the roads around the school entrances cause traffic to be reduced to one lane, sometimes causing drivers to mount the pavement to pass. There is a cul de sac just off from the school entrance. Drivers try to park here causing congestion when the children have been picked up.

Working Group

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

15

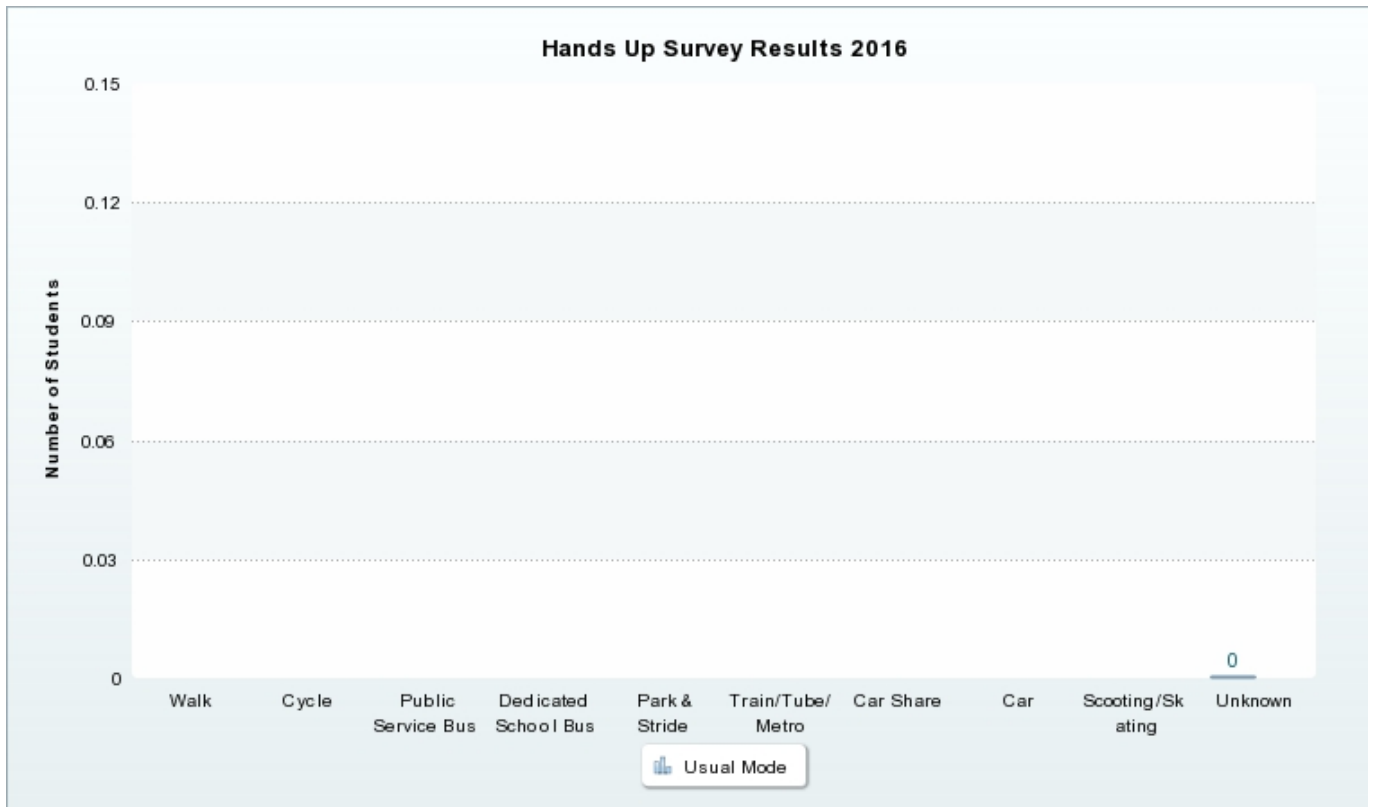
Name	Role
NICOLE MATEI	Other
SONIA WORKMAN	Governor
AMBER HARRIS	Parent
SUE LIVARSKI	Office
LISA MEDIRATTA	Parent

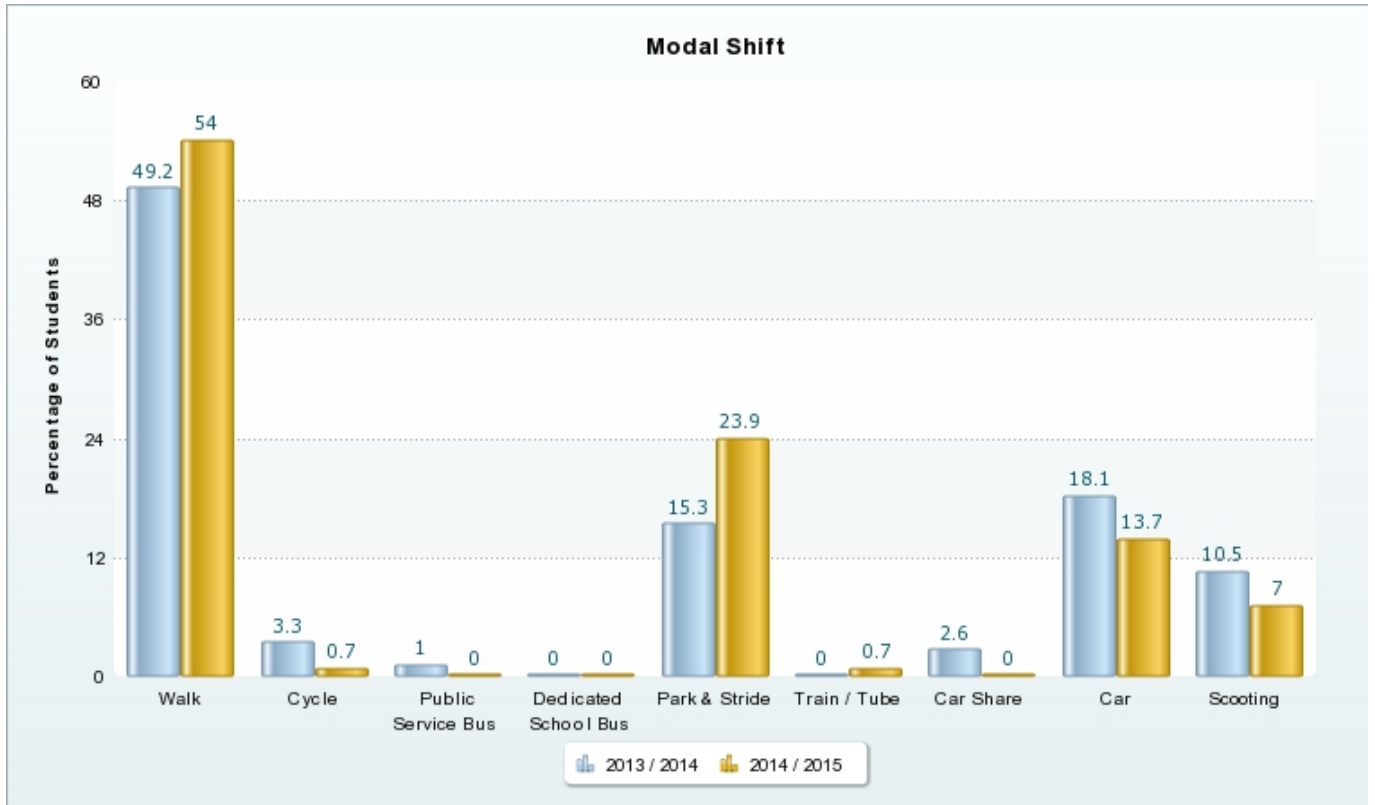
Surveys

Pupil Survey Results

Responses:

Response Rate:



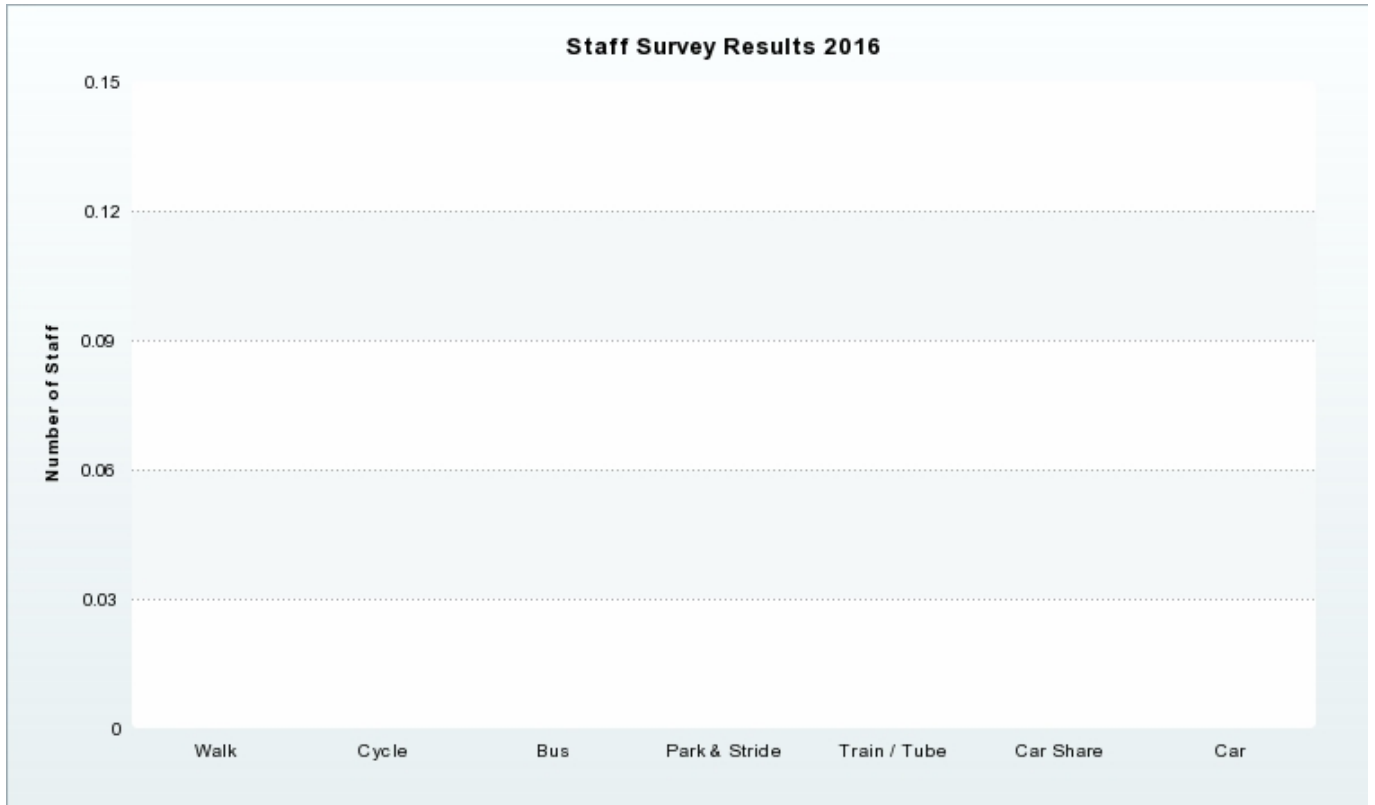


Pupil Survey Comments

Staff Survey Results

Responses:

Response Rate: 0%



Historical Pupil Mode of Travel Data










Pupils Modal Shift	Walk	Cycle	Public Service Bus	Dedicated School Bus	Park & Stride	Train / Tube	Car Share	Car	Scooting	Total/Response Rate	
2015 27th November	Number	224	3	0	0	99	3	0	57	29	415
2014 - 27th December 2014	%	54 %	0.7 %	0 %	0 %	23.9 %	0.7 %	0 %	13.7 %	7 %	99%
Local Authortiy Data	%	33.2 %	2.9 %	3 %	9.7 %	13.2 %	0.4 %	5.2 %	28.7 %	3.7 %	93%
2014 30th November	Number	206	14	4	0	64	0	11	76	44	419
-0001 - 30th December -0001	%	49.2 %	3.3 %	1 %	0 %	15.3 %	0 %	2.6 %	18.1 %	10.5 %	96%
Local Authortiy Data	%	35.2 %	2.3 %	2.7 %	11.3 %	11.1 %	0.6 %	5.6 %	27.6 %	3.5 %	92%

Historical Staff Mode of Travel Data

Staff Modal Shift		Walk	Cycle	Bus	Park & Stride	Train / Tube	Car Share	Car	Total
2015 Friday 21st November 2014	Number	9	2	1	2	0	1	28	43
	%	20.9 %	4.7 %	2.3 %	4.7 %	0 %	2.3 %	65.1 %	
Local Authority	%	15.7 %	2.7 %	0.8 %	2.2 %	0.6 %	5.1 %	73 %	3574
2014 Wednesday 14th May 2014	Number	5	2	2	0	0	0	29	38
	%	13.2 %	5.3 %	5.3 %	0 %	0 %	0 %	76.3 %	
2014 Sunday 15th June 2014	Number	1	0	0	0	0	0	0	1
	%	100 %	0 %	0 %	0 %	0 %	0 %	0 %	
Local Authority	%	14.4 %	2.7 %	1 %	1.5 %	0.5 %	5 %	75 %	3655

Targets

Pupils modes of travel

	Walk	Cycle	Public Bus	School Bus	Park & Stride	Train / Tube	Car Share	Car	Scooting
% Point Change 2015 - 2016	-54 %	-0.7 %	0 %	0 %	-23.9 %	-0.7 %	0 %	-13.7 %	-7 %
2016 Targets (% Point)	%	%	%	%	%	%	%	%	%
									
2017 Targets e.g. +2 or -2									

Staff modes of travel

	Walk	Cycle	Bus	Park & Stride	Train / Tube	Car Share	Car
% Point Change 2015 - 2016	-20.9 %	-4.7 %	-2.3 %	-4.7 %	0 %	-2.3 %	-65.1 %
2016 Targets (% Point)	%	%	%	%	%	%	%

Staff modes of travel



2017 Targets
e.g. +2 or -2

Travel & Transport Issues

Current Travel Transport Issues					
Date Issue Identified	Details of Issue / concern	How the issue / problem was identified	Possible Solutions	Resolution	Uploads
Parking					

2002-up to present	<p>The entrance to The Downley School is situated in a cul-de-sac (Faulkner Way) off a quiet residential road (Grays Lane). Although the school can insist that parents do not drive on to school premises, it has no jurisdiction over public roads. Some parents who drive to the school gate need to turn their cars around in order to drive out of the cul-de-sac. This creates a serious danger to pedestrians (mostly children and parents) crossing the road here.</p>	<p>Residents and parents complained about people parking in the cul-de-sac. Children also admitted to not feeling safe because of the cars turning around all the time.</p>	<p>2014-2015</p> <p>Our Safer Routes Group monitored the vehicle activity in the areas outside the school gates for one week. From this, it was clear that several factors contributed to making the area unsafe, volume of vehicles, speed of vehicles and parking in unsafe places caused congestion and poor vision for crossing the road.</p> <p>There are also 2 gates to access the school, so children are crossing from different directions and this makes the area more unsafe.</p> <p>The Safer Routes Group designed a map showing suggested crossing points to help control the flow of pedestrian traffic and also showed 'hot spots' which identified areas that caused congestion and poor vision when vehicles parked there. During the Safer Routes Group research for the road safety campaign we referred to the Highway code related to parking near schools. This has been presented in our meetings with the Parish Council Clerk and to staff meeting and also helped during our parking campaign when discussing the issues with parents. We promoted the Highway code in order to make drivers aware that no vehicle should be parked within 10 metres of a junction or zigzag lines outside the school or at a marked bus stop at any time of the day or night.</p> <p>Many parents were unaware of the above rules, but, with the full support of the governors, school staff, SRG and the PCSOs, this initiative proved to be extremely effective at reducing the dangerous parking. In December 2014, Safer Routes Group together with governors and TDS staff, started the Perfect Parking Campaign which lasted for a week.</p> <p>As part of the road safety campaign, local PCSOs have presented assemblies to the children and staff, parents have received newsletters about the campaign and the police have been visible at the school gates at drop off and pick up times to provide road safety advice to any drivers parking or driving unsafely. Also, traffic cones have been purchased by the SRG and used in the areas where drivers are not allowed to park.</p>
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No new travel / transport issues

Actions

Planned Actions

Completed Actions

Walking & Scooting Actions						
W1 WoW, Walk on Wednesday, Step Up or Free Your Feet	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
<p>WOW is a project supported by the Living Streets charity which encourages pupils to walk to school at least once a week. The Downley School have launched the "Walk Once a Week" programme on 29th September 2014.</p>	Safer Routes Co-ordinator JRSOs	September 2014	<p>Amy Moore from the Living Streets Charity was present at the WOW launching and brought Strider, their mascot, with her. The TDS pupils enjoyed spending time with Strider as well as being a part of the WOW assembly delivered by Amy on the day of the launch.</p> <p>Every class will record their journey every morning on the Travel Tracker website and the pupils who are walking/cycling/parking and striding to school and/or back for at least once a week are being rewarded a badge at the end of each month. Our JRSOs together with the Safer Routes Co-ordinator are responsible for keeping records of the Travel Tracker and for handing out badges.</p> <p>The badges have different designs every month and our pupils enjoy collecting them.</p> <p>This programme has had a great impact on how TDS pupils perceive walking to/from school, so we have agreed to continue using it in the years to come.</p>	29-09-2014		
<p>W2 Walk to school week</p>	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
<p>Our school organised 2 major events during Walk to School Week (18th-22nd May). Both took place on Friday, 22nd May 2015 and they have been a real success.</p>	Safer Routes Co-ordinator SRG Head Teacher Class teachers	May 2015	<p>We decided to organise a Black and White Mufti Day where each pupil had to wear either white or black clothes, the reason being our plan to make and longest and the thickest zebra crossing.</p> <p>For the first initiative we met 10 minutes away from The Downley School and walked all the way back to school. Staff and parents were also present and very supportive towards our event. The walking line was led by a member of staff wearing a zebra costume, so we named the initiative "The Zebra Walk to School".</p> <p>The second event took place in the afternoon and the whole school went out on the field to form the LONGEST ZEBRA CROSSING.</p> <p>Next, they moved into one of our playgrounds and following the direct instructions of a member of the staff, they formed the THICKEST ZEBRA CROSSING.</p> <p>Overall, it was a unique and very fun event which we'll definitely repeat in the future.</p>	22-05-2015		
<p>W3 Walk to school month</p>	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
<p>The Downley School have taken part to both Walk to School months, October 2014 and May 2015.</p>	Safer Routes Co-ordinator JRSOs Head Teacher	October 2014	<p>We have borrowed the Walk to School Month banner from Buckinghamshire County Council to inform the community about it and about our intentions. In order to remind parents, pupils and neighbours the benefits of walking, cycling or scootering, we have organised our own events too.</p> <p>For example, we had an Enormous Crocodile Walk and a Hi-Viz Mufti Day in October and also Cake Sale, Footsteps training, Black and White Mufti Day, Zebra Walk to School in May.</p> <p>All of the above have proved to be a real success and helped raising awareness within the community.</p>	23-10-2014		
<p>W4 W4 Other walking events/competitions</p>	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
<p>Enormous crocodile</p> <p>The Downley School has organised an Enormous Crocodile Walk and pupils, parents and staff took part at this walking event.</p>	SRG JRSOs	May 2014	<p>We started our Enormous Crocodile Walk from a designated car park 10 minutes distance from school.</p> <p>A member of staff dressed up as a crocodile and led the children all the way to school. Also, a large number of parents and members of staff volunteered to escort the crocodile.</p> <p>A poster advertising the event was displayed around the school previous to the event.</p> <p>Also, letters were sent home to parents in order to invite them to join the Enormous Crocodile.</p> <p>This event gave the pupils the opportunity to keep healthy while having fun, to socialise more and to gradually build their confidence and independence.</p>	23-05-14	N/A	

W4 W4 Other walking events/competitions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School have participated to various walking events over the last year, such as Enormous Crocodile in October, Santa Walk to School in December and Zebra Walk to School in May.	SRG JRSOs Head Teacher Class Teachers	May 2015	For the Enormous Crocodile, which took place on 23rd October 2014, a member of staff dressed up as a crocodile and led the brightly dressed pupils to the school. Also, a large number of parents and members of staff volunteered to escort the Enormous Crocodile. Children wore very bright clothes as part of Hi-Viz Mufti Day because they wanted to raise awareness of how important it is to be seen when walking. Letters were sent home to parents in order to invite them to join our Bright Walking Bus as well as Wake and Shake (a dancing routine that takes place every day (weather permitting) before the start of the lessons. Also, a poster advertising the event was displayed around the school. Numerous pupils, parents and members of staff joined our Enormous Crocodile in October. This event gave the pupils and parents the opportunity to socialise, be more independent, healthier and more perceptive at dangers on the road. The Santa Walk to School took place on the last day of school before the Christmas holiday, 19th December 2014. Letters were sent home to parents in order to invite them to join our Santa Walk to School and to wear festive accessories and also posters have been displayed a round the school to remind pupils about the event. Again, it was a real success and numerous pupils, parents and staff joined in and had a great time. The Zebra Walk to School occurred on 22nd May 2015. For this initiative we met in our normal meeting place, which is 10 minutes away from The Downley School and walked all the way back to school. Staff and parents were also present and very supportive towards our event. The walking line was led by a member of staff wearing a zebra costume, so we named the initiative "The Zebra Walk to School".	22-05-2015		
W5 Other walking reward schemes	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
GO FOR GOLD is a scheme which encourages children to walk to school. Every child who registers is issued with a GO FOR GOLD card that is stamped each morning they walk to school. The children receive a sticker when they complete 10 stamps and additional rewards upon completion of their card.	SRG JRSOs	July 2014	Our school has been using this walking rewards scheme for 5 years now. The children who are walking to school are given a stamp by our team of stampers who stand under the SRS shelter every morning. One of our SRG member makes a Stamping Rota every term in order to facilitate the stamping process.	21-07-2014	N/A	
W5 Other walking reward schemes	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
"Go for Gold" is a scheme that encourages children to walk to school. Every child who registers gets a "Go for Gold" card that is stamped each morning if they walk to school. The Downley School have got a team of stampers (parents who volunteered) and they are waiting every morning under the Safer Routes shelter. Our school has been using this walking rewards scheme for 6 years now.	SRG JRSOs	June 2015	The children receive a sticker when they have completed 10 stamps and additional rewards such as badges and pencils when they have stamped all their cards. They names are also being called out In our Celebration Assembly and the pupils who have completed all the stamps are being congratulated by the head teacher during the assembly. To receive a card they must walk from home or from our car park at Cross Court in Plomer Green Avenue. If they do need to drive to school, they are suggested to park into our designated car park and walk to school. If the parents decide to register their children to "GO for Gold", all they have to do is to just fill in the form and return it to school. "Go for Gold" is a very popular initiative within The Downley School and we are always liaising with parents to help us with it. We have appointed a new Go for Gold co-ordinator this year and also new parents who are taking turns at stamping pupils' cards. Also, one of our SRG members is in charge of creating a stamping rota every term in order to facilitate the stamping process. This initiative is advertised in our TDS introductory leaflet. (attached above)	29-06-2015		
W6 Walking bus in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

The Downley School has been running a walking bus since 2007. However, we gradually added more fun to it by implementing new games, rewards or a mascot.	Safer Routes Group/Head teacher	October 2013	A member of staff dressed up as a crocodile and led the Bright Walking Bus all the way to school on October 2013. Also, a large number of parents and members of staff volunteered to escort the Bright Walking Bus. Children wore very bright clothes as part of Mufti Day because they wanted to raise awareness of how important it is to be seen when walking. Letters were sent home to parents in order to invite them to join our Bright Walking Bus as well as Wake and Shake (a dancing routine that takes place every day(weather permitting) before the start of the lessons. Also, a poster advertising the event was displayed around the school. Numerous pupils, parents and members of staff joined our Bright Walking Bus.This event offered all the opportunity to socialise, be more independent, healthier and more perceptive at dangers on the road.	25-10-2013	no funding requested	
W6 Walking bus in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School has been running a walking bus since 2007. However, we gradually added more fun to it by implementing new games, rewards or a mascot.	Safer Routes Group/Head teacher	October 2013	A member of staff dressed up as a crocodile and led the Bright Walking Bus all the way to school . Also, a large number of parents and members of staff volunteered to escort the Bright Walking Bus. Children wore very bright clothes as part of Mufti Day because they wanted to raise awareness of how important it is to be seen when walking. Letters were sent home to parents in order to invite them to join our Bright Walking Bus as well as Wake and Shake (a dancing routine that takes place every day (weather permitting) before the start of the lessons. Also, a poster advertising the event was displayed around the school. Numerous pupils, parents and members of staff joined our Bright Walking Bus. This event offered all the opportunity to socialise, be more independent, healthier and more perceptive at dangers on the road.	25-10-2013	no funding requested	
W7 Walking trips	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School staff organise one or more walking trips over the academic year. There are various possible locations such as Hughenden Manor, church, park, etc, all within walking distance from TDS.	Class Teachers Head Teacher Finance and Premises Manager	July 2015	TDS Year5 pupils have recently been to a trip to Hughenden Manor-High Wycombe. They walked to the Manor in order to visit the Secret Garden as part as their Literacy lesson.	26-06-2015		
W7 Walking trips	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School staff organise one or more walking trips over the academic year. There are various possible locations such as Hughenden Manor, church, park, etc, all within walking distance from TDS.	Class Teachers Head Teacher Finance and Premises Manager	July 2015	The Downley School Year5 pupils have recently been to a walking trip to Hughenden Manor-High Wycombe. They walked from TDS to the Manor in order to visit the Secret Garden as part as their Literacy lesson.	26-06-2015		
W8 Independent travel training	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School are working together with Sue Cook, mobility officer, in order to deliver independent travel training to our V.I./S.E.N. pupils.	Class Teachers Mobility Officers V.I. Team	July 2015	Sue Cook, the V.I. Mobility Officer, visits our school every other week to deliver independent travel training sessions to one of our V.I./S.E.N. pupils.They have been using the Footsteps programme and he is able to identify the kerbs, zebra crossings, different tarmac textures and also to make sure it is safe to travel.The training area was in the immediate vicinity of the school premises, but the Mobilpity Officer is planning to widen this area and teach our pupil to travel safely to the nearest shop.	04-07-2015		
W9 Other walking initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Walking Crocodile to School Day	Safer Routes Group	October 2013	We organised a Hi-Viz Mufti Day where everyone had to wear the brightest outfit in school.We also had a mascot, Mr.Crocodile, who led us in our walk from Downley Donkey towards The Downley School.Stickers were given out for each pupil or member of staff who joined the crocodile.Next, parents joined us for Wake and Shake(a dancing initiative).	01-07-2015	no funding	

W9 Other walking initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Walking Crocodile	Safer Routes Group	October 2013	We met outside Downley Donkey around 8.30, formed a crocodile and walked all the way to school. We were led by our mascot, Mr Crocodile, and most of the staff, parents and children joined us. When we arrived at school, the parents watched and also joined our Wake and Shake morning dance routine.	25-10-2013	No funding	

W9 Other walking initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School have organised various walking events throughout the year. One of these initiatives was a festive walk in winter, also known as Santa Walk to School.	Safer Routes Co-ordinator	December 2014	Letters were sent home to parents in order to invite them to join our Santa Walk to School and to wear festive accessories and also posters have been displayed a round the school to remind pupils about the event. Pupils wore Santa hats, antlers, earrings and other festive accessories. Numerous pupils, parents and members of staff joined our Santa Walk to School. This event gave the pupils and parents the opportunity to socialise, be more independent, healthier and more perceptive at dangers on the road and in the same time, to celebrate the festive season.	19-12-2014		

W40 Educational Walks	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our school staff organise educational walking trips over the academic year. There are various possible locations such as Hughenden Manor, churches, museums, parks, etc, all within walking distance from TDS.	Class Teacher Head Teacher Finance and Premises Manager	July 2015	The Downley School Year5 pupils have recently been to an educational trip to Hughenden Manor-High Wycombe. They walked to the Manor in order to visit the Secret Garden as part as their Literacy lesson.	26-06-2015		

Consultation Actions

G2 Gold: The whole school community is involved with the travel activity of the school, its targets and actions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Many of the initiatives involved in TDS Travel Plan require the participation and support of not only staff and children, but also parents, governors and members of the wider school community.	SRG Head Teacher Class Teachers Governors Parents PCSOs	July 2015	As part of the road safety campaign, local PCSOs have presented assemblies to the children and staff, parents have received newsletters about the campaign and the police have been visible at the school gates at drop off and pick up times to provide road safety advice to any drivers parking or driving unsafely. Each day the children register their mode of transport to school so that the Safer Routes Group can gather data to plan for future initiatives. Cake sales are also held in the school playground to raise awareness and funds. Parents volunteer to run the 'Going for Gold' scheme as well as to deliver Footsteps training encouraging walking to school. Coffee mornings are also held to update parents and to gather ideas. The schools neighbours, Maplewood School and Montessori preschool, as well as the local residents in Faulkner Way and in the wide community have been contacted and consulted on the schools plans to improve road safety.	01-07-2015		

G3 Gold: Residents and neighbours are aware of the schools plans to promote more safe and active travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The schools neighbours, Maplewood School and Montessori preschool, as well as the local residents in Faulkner Way and in the wide community have always been contacted and consulted on the schools plans to improve road safety.	SRG Head Teacher	July 2015	Members of the Safer Routes Group have visited neighbours and residents to discuss the road safety improvement campaign and gather their views and signatures for our actions. Letters have been sent to local residents to advise and update on the schools plans and an article has been placed in the local 'Downley News'. The residents agreed with our decisions and were/are also supporting all our ideas and initiatives. Also, the local press and stores were informed every time when SRG planned a walking initiative or any other activity that might have impacted on the community.	01-07-2015		

G4 Gold: Pupils have a role in updating the travel activity of the school	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
All pupils within the school participate to a greater or lesser degree in updating details of travel activity related to coming to and from school.	all TDS pupils by class teachers	July 2015	JRSOs collect Travel Tracker data and distribute badges to the pupils entitled to receive them. They also update their noticeboard on a regular basis. School council are holding meetings regarding safe driving, travel and parking issues. Also, all pupils participate in updating their daily method of traveling to school.	01-07-2015		
G5 Gold: The travel plan is an item on the governors annual general meeting	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Governing Body have always been informed and involved with SRG current initiatives and kept up to date with outcomes from the previous SRG initiatives. They are also supporting and helping to fund a wide variety of activities associated with the Travel Plan throughout the year.	SRG The Governing Body	March 2015	One of the Safer Routes Group volunteers is also a parent Governor and has updated the School Governors at both the Governing Body Spring and Summer term meetings on the Safer Routes Group's activities and an overview of the travel plan initiatives.	03-03-2015		
G6 Gold: Safe and active travel is part of the School Improvement Plan	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Governing Body and TDS SLT have focused on key weak areas or other areas that might need improvement to maintain the outstanding level our school is at. The safe and active travel issues are being effectively dealt with by the SRG, so they don't require highlighting at the moment. In case the effectiveness of the group becomes a concern, then the Governing Body and SLT will include safe and active travel in the School Improvement Plan for the next academic year.	Head Teacher Governors	September 2015	However, safe and active travel has always been a part of school improvement discussions. The road safety campaign has been an integral part of school communications. The head teacher has included the importance of this in newsletters to parents. Activities such as Footsteps road safety training, cycle training etc. have been integral to the school for several years. The School Council as well as the Governing Body have included the road safety in their discussions.	02-07-2015		
S3 Silver: Minutes of meetings with governors, staff, senior management team and school council are provided	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

TDS Safer Routes Group's activity or Safer Routes issues have quite often been discussed during governors, SLT and staff meetings.	Safer Routes Group SLT Governors TDS staff	July 2015	<p>WOW initiative was introduced during staff meeting and school council as well as during school assembly and Amy Moore, the Living Streets charity representative, was present in all the above. The Head teacher was also present during Amy Moore's presentation.</p> <p>Also, TDS Perfect Parking Campaign has been discussed during Governors and Staff Meetings and general SRG actions and their results are being mentioned during SLT meetings.</p> <p>JRSOs meeting are held on a monthly basis, some of them are formal and others are informal.</p> <p>SRG have held many informal meeting with numerous members of the school community, residents, Parish Council members and we find this to be a more effective way to function than the formal minuted meetings.</p> <p>Also, one of the Safer Routes Group volunteers is also a parent Governor and has updated the School Governors at both the Governing Body Spring and Summer term meetings on the Safer Routes Group's activities and an overview of the travel plan initiatives.</p>	01-07-2015		
S4 Silver: Examples of pupils work relating to the plan	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
TDS pupils have always been familiar with SRG activity and they have supported the group. JRSOs are responsible for keeping the pupils informed on SRG actions and results.	SRG JRSOs Class Teachers Art Leader Head Teacher	July 2015	<p>Junior Road Safety Officers are also in charge of announcing the SR competitions around the school and they are involved in choosing the winners too.</p> <p>Per example, we had an Art/PSHE/Safer Routes competition last month. Year 4 children have considered the issue of 'Traffic Free Zones' as part of their Literacy Unit 'Persuasive and Discursive Texts'. They have looked at arguments for and against traffic free zones, and debated the issue in class, taking a vote at the end of the sessions, based on their opinion of the ideas they have considered within the unit of work.</p> <p>The Downley School organised an internal competition as part of the road safety aspect of PSHE curriculum and the pupils were asked to design a suitably vivid cycling helmet.</p> <p>The children have come up with fantastic ideas and it was quite difficult to choose the winners, but the Head teacher, the Art Leader and the Safer Routes Co-ordinator managed to pick up the 3 most artistic and vivid cycling helmets.</p> <p>The winners were announced during The Downley School Celebration Assembly and the SRG sponsored the winners' prizes.</p> <p>The Downley School pupils showed enthusiasm and commitment when creating their designs.</p> <p>Also, TDS pupils have created traffic related bunting for our Safer Routes stall during the school fayres(where JRSOs are helping with manning the stalls), as well as posters for our events.</p> <p>The Travel Tracker monthly results are being verified by our JRSOs and they are also the ones who hand out the badges to those who qualify.</p>	01-07-2015		
S5 Silver: The school has carried out more in depth research/ alternative consultation methods	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School SRG have been working ceaselessly on achieving a higher level of road safety through various methods.	SRG Parish Council PCSOs JRSOs TDS staff	July 2015	<p>The Safer Routes Group have presented the road safety campaign to the Parish Council at a Parish Council meeting and have suggested initiatives that could be spread to the wider community such as 'slow down' signs designed by the children for the village for example.</p> <p>The Parish Council have recently introduced a speed awareness campaign in the village, with local members of the community monitoring speeds in the village.</p> <p>Prior to speed monitoring initiative, SRG had various meetings with councillors from Parish Council and they offered their full support for our campaign and all our initiatives.</p> <p>Also, we have applied for funding from BCC in order to improve the road safety around the school premises, including Faulkner Way.</p> <p>The Downley School Safer Routes Group along with the PCSOs monitored the vehicle activity in the areas outside the school gates for one week. From this, it was clear that several factors contributed to making the area unsafe, volume of vehicles, speed of vehicles and parking in unsafe places caused congestion and poor vision for crossing the road.</p> <p>Consequently, The Safer Routes Group have decided to initiate a Perfect Parking Campaign, which proved to be a real success.</p> <p>We also designed a map showing suggested crossing points to help control the flow of pedestrian traffic and also showed 'hot spots' which identified areas that caused congestion and poor vision when vehicles parked there.</p> <p>SRG and governors were by the school gates every morning promoting Perfect Parking and Safer Driving. We purchased banners and signing to support our campaign. Cones were used to remind drivers where not to park.</p> <p>Also, PCSOs were present at the school gates every morning and afternoon for a week and they delivered an assembly too.</p> <p>The Downley Village News has published an article about our campaign and the whole community supported our initiative.</p>	08-12-2014		

C4 Cycling lessons (PE)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our school has been providing Bikeability Training during the school day as part of our curriculum since 2008. We get support from an outside trainer named Spokes Cycling Instruction. Year 5 and 6 have been trained each year for 3 school days and have been offered certificates at the end of the training.	Spokes Cycling Instruction and Mrs Livarski	June 2014	Pupils enjoyed the Bikeability training as part of their curriculum and they were definitely feeling more confident and safer after this initiative. Beside being taught how to ride a bike, they were also trained how to check and decide if their bikes were in a road worthy condition. Funding has been applied for from Bucks City Council to support this training and the parents were only charged a minimum sum.	06-06-14		
Our school has been providing Bikeability training during the school day as part of our curriculum since 2008. We get support from an outside trainer named Spokes Cycling Instruction. Year 5 and 6 have been trained each year for 3 school days and have been offered certificates at the end of the training.	Spokes Cycling Instruction	June 2015	Y6 and Y5 pupils have had their training at different dates this year. Pupils enjoyed the Bikeability training as part of their curriculum and they were definitely feeling more confident and safer after this initiative. Apart from being taught how to ride a bike, they were also trained how to check and decide if their bikes were in a road worthy condition. Funding has been applied for from Bucks City Council to support this training and the parents were only charged a minimum sum.	01-07-2015		
C11 Bike maintenance sessions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School has been providing Bikeability training during the school day as part of our curriculum since 2008. A bike maintenance session is always included in Level 2 Bikeability Training. We get support from an outside trainer named Spokes Cycling Instruction. Year 5 and 6 have been trained each year for 3 school days and have been offered certificates at the end of the training.	Sue Livarski Spokes Cycling Instruction	June 2015	Bikeability training sessions always start with teaching the Y5 and Y6 pupils basic bike maintenance so they can be sure their bike is safe before they take it out on the road. The pupils found the bike maintenance session very useful for keeping safe on the road and they were also able to recount the ABC of a bike maintenance rule: air, brakes, chain, etc...	03-06-2015		
Promotion Actions						
PR1 Newsletter	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

The Safer Routes Group within The Downley School have produced regular newsletters for pupils, parents and the community. They are a very important method of communication with the school community.	SRG	May 2015	The newsletters are produced when there is important, useful and relevant information for the school community such as activities and the road safety campaign. We have had a few newsletters out this year, one in the autumn to make parents aware of the danger in the road when winter comes, another one in December to let community know about SRG Perfect Parking Campaign and one in April to announce May as Walk to School Month.	30-06-2015		
PR2 Notice Board	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School JRSOs have a notice board where they display useful information about Safer Routes to School and pictures from the events Safer Routes Group organised.	JRSOs Safer Routes Co-ordinator	May 2015	They are responsible for updating the notice board on a regular bases and Safer Routes Group can support the JRSOs with ideas, photocopying, printing, laminating and making sure the display is appropriate for the school. We have displayed at the moment information on various pedestrian crossings and photos from all our walking events towards the year.	01-07-2015		
PR3 Competitions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
We have taken part in 2 competitions throughout the year, a national competition and a school one. Both were possible with the full support of The Downley School Art Leader, Imogen Maund, who liaised with SRG and with the other teachers and came up with innovative ideas.	Safer Routes Co-ordinator Art Leader	June 2015	The first competition was the Living Streets annual badge one, which is a national competition to design a new badge for the Living Streets WoW scheme. The pupils have created incredible designs and we have chosen winners within the school and announced them during the Celebration Assembly. SRG sponsored the winners' prizes. The second competition was a school one and the pupils were asked to design their ideal cycling helmet. Again, the children have come up with fantastic ideas and it was quite difficult to choose the winners, but the Head teacher, the Art Leader and the Safer Routes Co-ordinator managed to pick up the 3 most artistic and vivid cycling helmets. The winners were announced during The Downley School Celebration Assembly and the SRG sponsored the winners' prizes. The Downley School pupils showed enthusiasm and commitment when creating their designs.	01-07-2015		
PR4 Assembly	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School pupils have participated in three assemblies delivered by outside agencies this year.	PCSOs Amy Moore Safer Routes Co-ordinator Head Teacher	June 2015	The first assembly took place on 29th September 2014 when the school launched the "Walk Once a Week" programme, which is supported by the Living Streets charity and encourages pupils to walk to school at least once a week. Amy Moore delivered the assembly for both KS1 and KS2 pupils and they discussed the benefits of walking and how to keep safe and healthy. The second assembly was organised by Mrs Jennifer Weaver from the Thames Valley Police and the SRG on 8th December 2014 during SRG Perfect Parking Campaign. Also another colleague from Thames Valley Police supported Mrs Weaver and they delivered a Personal Safety Assembly to TDS pupils. The third assembly was presented by Amy Moore from Living Streets charity on 15th June and the main focus was how to keep safe on the road. The pupils enjoyed all the assemblies, which allowed numerous opportunities for further discussion back in classrooms.	15-06-2015		
PR5 Parents' evenings/ Induction evenings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

A representative from the TDS SRG is always present to the induction evenings and talks to parents about the group, their on-going work, initiatives and aims. We have also prepared a Power Point presentation and a video filmed by our JRSOs to visually support the discussions.	Head Teacher Safer Routes Co-ordinator	June 2015	The video made by the TDS JRSOs has a great impact on parents' awareness of the driving/parking/safety issues. Consequently, some of them want to volunteer and be a part of the SRG. There is a Safer Routes leaflet as well for the parents to study back home. The leaflet has got a Go for Gold registration form and parents need to fill their children's details in if they want them to be a part of the Go for Gold initiative.	25-06-2015		
PR6 Information on website	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School website has got a section entitled "Safer Routes to School" which outlines the purpose and benefits of the Safer Routes group and also highlights some of their main objectives, as well as providing key information and advice to parents and visitors on safe parking in and around the school grounds.	Head Teacher SRG	June 2015	Here is a link to the relevant website article: http://www.downley.bucks.sch.uk/page/?title=Safer+Routes+to+School&pid=75 The whole community can access our website page in order to find out information about our actions, initiatives and results.	30-06-2015		
PR8 Within the Prospectus	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
It includes reference to the aims of the Safer Routes Group to promote sustainable, safe and healthy travel to and from school for the whole school community.	Head Teacher SRG	June 2015	The SRG information leaflet is an appendix to the prospectus and it is handed out to new intake parents during induction evenings. As a result, all parents commence their time at TDS with a useful level of awareness of our main Safer Routes initiatives	25-06-2015		
PR9 Letter from Head Teacher to Parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Mrs Sue Webb, The Downley School head teacher has maintained a very effective communication with parents over the years. Therefore, letters are being sent home to parents on a regular basis	Head Teacher	June 2015	The Safer Routes Group usually send home most of the letters regarding road safety, but the head teacher reiterates the importance of road safety to all the parents and children. Mrs Webb mentioned Safer Routes Group's activity, our successful campaign, awards and also invited pupils and parents to various walking events organised by the school.	30-06-2015		
PR10 Info sent to residents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

The Safer Routes Group have been maintaining a very close relation with TDS residents. Therefore, our neighbours have always been informed about the walking events, safer routes campaign, parking issues and others.	SRG	June 2015	We also asked for their permission to set a CCTV camera at the entrance of Faulkner Way so we can keep a closer look on the vehicles which are not parked accordingly. Residents have been consulted on our intentions to apply for funding and they signed a list to support our initiatives.	30-06-2015		
PR11 Local media	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
We have contacted KS fro Bucks Free Press regarding some of our walking initiatives, such as Crocodile and Santa Walk to School, but unfortunately the reporter wasn't able to join us due to his very busy schedule.	SRG	December 2014	However, an article and a photo about TDS Perfect Parking Campaign which took place in December were published in "Downley Village News" to update the community with our latest actions and their results.	15-03-2015		
PR12 Parent coffee mornings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our safer Routes Group have organised regular Parent Coffee Mornings along the years. This is a good opportunity for the group to promote their activities and introduce themselves, as well as to engage parents and encourage them to participate.	SRG	February 2014	We had our last Parent Coffee Morning in February this year and it has been a real success. The Safer Routes Group managed to attract more volunteers as well as discuss the most important safer routes issues at the moment.	07-02-2014	N/A	
PR12 Parent coffee mornings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our Safer Routes Group have organised regular Parent Coffee Mornings along the years. This is a good opportunity for our group to introduce themselves, promote their activities, intentions, ideas and also to engage parents and encourage them to participate.	SRG	November 2014	We had a very successful Parent Coffee Morning on 14th November 2014 to celebrate being awarded bronze by Modeshift Stars. The Safer Routes Group managed to attract more volunteers for Go for Gold stamping as well as discussed the most important SR issues at the moment. We also planned the Perfect Parking Campaign and parents offered to support us all the way.	14-11-2014		
PR13 Presenting to/ sharing ideas with other schools	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School Safer Routes Co-ordinator has attended all the STP meetings and training courses organised by Mrs Nicky Batkin, Bucks Sustainability Officer.	Safer Routes Co-ordinator	June 2014	Extremely useful and productive meetings that gave the school all the updates with what was current in sustainable travel. Also, STP co-ordinators had the chance to share their experience and ideas which definitely benefited to their schools.	05-06-14	no funding	

PR15 Other promotion method	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our SRG have had stalls at both Christmas and Summer Fayres every year. This is a great opportunity, not only for promoting the SRG activity, but also for providing a wide range of reflective items for pupils and parents to purchase.	SRG JRSOs	June 2014	Our Safer Routes Group have participated at both Christmas and Summer Fayres this year. We had a display board in order to promote our activity and achievements and we also provided a wide range of products to help children and adults be bright and easily seen on the road. The school's PA contributed to our Christmas reflective items stock.	17-06-2014	PA	
PR39 Living Streets WOW launch event	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School have launched the "Walk Once a Week" programme on 29th September 2014. WOW is a project supported by the Living Streets charity which encourages pupils to walk to school at least once a week.	SRG Amy Moore- Living Streets Charity	September 2014	Amy Moore was present at the launching and brought Strider, their mascot, with her. The TDS pupils enjoyed spending time with Strider as well as being a part of the WOW assembly delivered by Amy on the day of the launch. Every class will record their journey every morning on the Travel Tracker website and the pupils who are walking/cycling/parking and striding to school and/or back for at least once a week are being rewarded a badge at the end of each month. Our JRSOs together with the Safer Routes Co-ordinator are responsible for keeping records of the Travel Tracker and for handing out badges. The badges have different designs every month and our pupils enjoy collecting them. This programme has had a great impact on how TDS pupils perceive walking to/from school, so we have agreed to continue using it in the years to come.	29-09-2014		
PR40 Living Streets WOW badge competition	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The whole school took part to the Living Streets annual national competition to design a new badge for the Living Streets Charity's Walk once a Week scheme.	Safer Routes Co- Ordinator Art Leader Class Teachers	March 2015	The pupils have created incredible designs and we have chosen winners within the school and announced them during the Celebration Assembly. SRG sponsored the winners' prizes. The Downley School pupils showed enthusiasm and commitment when creating their designs.	17-03-2015		
PR42 Social Media Campaign	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our Safer Routes Group have had stalls at both Christmas and Summer Fayres every year. We consider this to be a great opportunity for promoting the SRG activity and also for providing a wide range of reflective items for pupils and parents to purchase.	SRG JRSOs	June 2015	TDS Safer Routes Group have participated at both Christmas and Summer Fayre this year. We had a display board in order to promote our activity and achievements, including photos for all our main events. SRG also provided a wide range of products to help children and adults be bright and easily seen on the road. TDS PA have promoted the SRG stalls every time. The JRSOs have also helped with manning of the stalls during both fayres. Another promotion method we have initiated was the Cake Sale on 8th May 2015, which proved to be a real success.	30-06-2015		
Partnerships Actions						
P1 Police/ Safer Neighbourhood Team	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

As part of the road safety campaign, local PCSOs have presented assemblies to the children and staff, parents have received newsletters about the campaign and the police have been visible at the school gates at drop off and pick up times to provide road safety advice to any drivers parking or driving unsafely.	PCSOs SRG Head Teacher	December 2014	Mrs Jennifer weaver from the Thames Valley Police kindly offered to deliver an assembly on 8th December 2014 during SRG Perfect Parking Campaign. Also another colleague from Thames Valley Police supported Mrs Weaver to hold this Road and Personal Safety Assembly to TDS pupils.	08-12-2014		
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P2 Local councillors/ Mayor/ MPs	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
<p>The Downley School initiatives include: -Dog mess on the paths. We have been in contact with the Parish Council and Community Plan committee regarding an increase in dog mess on the paths to school. We have been sending in photographs of problem areas and working with the Parish Council in identifying where additional dog mess bins may be best placed. -School sign outside of the school and road markings outside of the school The school sign to alert drivers of the school was very faded and the road markings were also very faded and not very visible to drivers. We contacted the Parish Council on 24 Apr 14 with a request to assist us in replacing the sign and repaint the road markings.</p> <p>-Dangerous parking outside of the school We are working on a case to demonstrate how some drivers are parking or driving dangerously outside of the school at drop off and pick up times and to work with The Parish Council and Transport for Bucks to improve this.</p>	SRG	July 2014	<p>Dog mess on the paths. We have been sending in photographs of problem areas and working with the Parish Council in identifying where additional dog mess bins may be best placed. We have also obtained some posters which will be available to the community for problem areas.</p> <p>School sign outside of the school and road markings outside of the school The Parish Council clerk agreed to help SRS liaise with Transport for Bucks and had a meeting with them to make the request. We followed up on this on 20 May 14 and were told that the meeting had taken place a week before and that this had been added to the highway markings programme. The road sign was replaced on 25 Jun 14 and the road markings were repainted on 15 Jul 14.</p> <p>Dangerous parking outside of the school So far we have taken some photographs, but have been waiting for the repainting of the road markings to see the impact of this on the situation before continuing with the campaign.</p>	15-07-2014		
P3 School is working towards or has achieved Eco School status	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

The Downley School was awarded an Eco-School Bronze award in 2009. The children have been meeting regularly each academic year to conduct environmental reviews and lead assemblies on whole school initiatives.	Outdoor Learning Leader Head Teacher	June 2015	The Downley School has taken part in the following initiatives: <ul style="list-style-type: none"> • Science into schools • Energy month • Waste Week • Switch Off Fortnight • Bird spotting Below are screen grabs from the relevant society websites to show the school's participation.	30-06-2015		
P4 School works with local residents/ resident associations	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The schools neighbours, Maplewood School and Montessori preschool, as well as the local residents in Faulkner Way and in the wide community have been contacted and consulted on the schools plans to improve road safety.	SRG Head Teacher	June 2015	Members of the Safer Routes Group have visited neighbours and residents to discuss the road safety improvement campaign and gather their views and signatures for our actions, letters have been sent to local residents to advise and update on the schools plans and an article has been placed in the local 'Downley News'. The residents agree with our decisions and are also supporting all our ideas and initiatives.	30-06-2015		
P5 School works with local charities/ NGOs to promote safe and sustainable travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School is currently working with Amy Hill from the Living Streets charity. We will be launching WOW in September 2014 and this initiative will be co-ordinated by Safer Routes Group, JRSOs and teachers. Each pupil will use the interactive white board to register their method of travel to school every day.	Safer Routes Group, JRSOs, teachers	September 2014	We will be launching this WOW initiative at the school assembly on the 29th September 2014 with support from Amy Hill and our JRSOs. Data will be collated starting with September and further guidance will be provided by Amy Hill.	01-07-2015	no funding	
P12 School Travel Conference	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our Safer Routes Co-ordinator has always represented TDS at annual conference, meetings or training courses over the years.	Safer Routes Co-ordinator	November 2014	The Downley School was represented by the Safer Routes Co-ordinator at the annual School Travel Conference which took place on 26 November 2014 in Aylesbury. On this occasion, TDS has been awarded Bronze for previous travel initiatives. The Travel Planning Conference was absolutely brilliant, there have been SR co-ordinators from all over Bucks and we all have shared ideas, thoughts and plans. Following the conference, the Safer Routes Co-ordinator emailed the governors and head teacher new suggestions in order to improve TDS Travel Plan (email attached). Scooter training, parking maps for parents, involving community in our initiatives, cross curriculum, involving PA and Governing Body were just a few of the topics discussed during the meeting.	26-11-2014		
P13 STP Co-ordinator Meetings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Termly Co-ordinator meetings are organised by Bucks County Council to disseminate and share information and network with other Co-ordinators	Nicole Carnuta	March 2014	Nicole Carnuta attended the meeting in High Wycombe on 14th March 2014.	01-07-2015		
P13 STP Co-ordinator Meetings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Our Safer Routes Co-ordinator has attended all the STP meetings throughout the year. They took place in High Wycombe on 27th January 2015 (training), 3rd March 2015 and 14th May 2015.	Safer Routes Co-ordinator	March 2015	SRG found all the STP meeting and training courses extremely engaging, useful and productive. They were brilliantly delivered by Nicky Batkin, who made sure each SR Co-ordinator was engaged in discussion. We were given the opportunity to share our experience and ideas and this definitely benefited to our schools. We have also been given the latest updates on sustainable travel and advice on how to improve our School Travel Plan.	30-06-2015		
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Road Safety Actions

R2 JRSO's in place (KS1/KS2)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
As they mature, children are chosen from Year 5 and Year 6 to act as JRSOs for the year. They have their own noticeboard and every half term they receive a newsletter on Road safety topics which they share with the school. They can also run competitions with special JRSO prizes.	SR Co-ordinator	July 2014	The Downley School implemented the 8 JRSOs system , 4 from Year5 and 4 from Year 6 in order to provide continuity.It also helps building Year 5 JRSOs' confidence and experience up so they will achieve great results. Our JRSOs are involved in organising the walk to school weeks/months, assemblies, surveys and from September, they will be working on the new WOW initiative. They are also creating videos for parents evenings, running competitions throughout the school and help SRG.	22-07-2014	N/A	
R2 JRSO's in place (KS1/KS2)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Our JRSO's are an integral part of our travel planning as they provide a child friendly way of promoting our initiatives to the rest of the school. As they mature, children are chosen from Year 5 and Year 6 to act as JRSOs for the year. They have their own noticeboard and every half term they receive a newsletter on Road safety topics which they share with the school. They can also run competitions with special JRSO prizes.	Safer Routes Co-ordinator Head Teacher	June 2015	The Downley School implemented the 8 JRSOs system, 4 from Year5 and 4 from Year 6 in order to provide continuity. It also helps building Year 5 JRSOs' confidence and experience up so they will achieve great results. Our JRSOs are involved in organising the walk to school weeks/months, assemblies, surveys and from September, they will be working on the new WOW initiative. They are also creating videos for parents' evenings, running competitions throughout the school and help SRG.	30-06-2015		
R4 Other road safety initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
SRG have been in contact with the Parish Council and Community Plan committee regarding the school sign and road markings outside of the school.	SRG	July 2014	The school sign to alert drivers of the school was very faded and the road markings were also very faded and not very visible to drivers. We contacted the Parish Council on 24 Apr 14 with a request to assist us in replacing the sign and repaint the road markings. The Parish Council clerk agreed to help SRS liaise with Transport for Bucks and had a meeting with them to make the request. We followed up on this on 20 May 14 and were told that the meeting had taken place a week before and that this had been added to the highway markings programme. The road sign was replaced on 25 Jun 14 and the road markings were repainted on 15 Jul 14.	25-06-2014	BCC	
R4 Other road safety initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Our SGR group have always reiterated the importance of keeping safe on the road. Therefore, we organised an Enormous Crocodile Walk to School, which took place on 23rd October 2014.	SRG JRSOs Head Teacher Class Teachers	October 2014	A member of staff dressed up as a crocodile and led the brightly dressed pupils to the school. The pupils were asked to wear bright clothing, especially hi-viz vests and other accessories as part of a Bright Clothing Mufti Day. The purpose of this event was to raise the children's and parents' awareness on how important it is to be seen by the drivers while you are on the road.	23-10-2014		
R5 Pedestrian skills training	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
FOOTSTEPS Footsteps is a training programme which allows children to gain practical experience of road safety under the guidance of a tutor. We offer this training to all children in Year 1, so that as time goes by, all the children in the school will have been through the programme.	SRG Footsteps tutors	July 2014	Year 1 children have been taken out in pairs to look at the possible road dangers. We focused on the importance of stopping, the difference between the road and the pavement and also on improving their skills of observation. Some of Year 1 parents became Footsteps tutors and helped SRG to deliver a high quality training.	11-07-2014	N/A	
R5 R5 Pedestrian skills training	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
"Footsteps" is a training programme which allows children to gain practical experience of road safety under the guidance of a tutor. The Downley School has been providing this training to all pupils in Year 1, so that as time goes by, all the children in the school will have been through the programme.	Footsteps volunteers Safer Routes co- ordinator	May 2015	The Footsteps training took place on 8th May 2015. Some of our Year 1 parents attended the main Footsteps course delivered by Nicky Batkin and they became Footsteps tutors. Then they shared their knowledge with SRG and helped us to deliver high quality training to the pupils. Year 1 children have been taken out in pairs to look at the possible road dangers. We focused on the importance of stopping, the difference between the road and the pavement and also on improving their skills of observation. Children were very active and engaged during the training and they really enjoyed it.	08-05-2015		
R6 Cycle training for pupils (E.g. Bikeability)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School has been providing Bikeability Training since 2008 with the support of an outside trainer named Spokes Cycling Instruction. Year 5 and 6 have been trained each year for 3 days and have been offered certificates at the end of the training.	Spokes Cycling Instruction and Mrs Livarski	June 2014	Year 5 and Year 6 children really enjoyed the Bikeability training and they were definitely feeling more confident and safer after this initiative. Beside being taught how to ride a bike, they were also trained how to check and decide if their bikes were in a road worthy condition. Funding has been applied for from Bucks City Council to support this training and the parents are only charged a minimum sum.	06-06-14		
R6 Cycle training for pupils (E.g. Bikeability)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

The Downley School has been providing cycle training during the school day as part of our curriculum since 2008. We get support from an outside trainer named Spokes Cycling Instruction. Year 5 and 6 have been trained each year for 3 school days and have been offered certificates at the end of the training.	Sue Livarski Spokes Cycling Instruction	June 2015	Y6 and Y5 pupils have had their training at different dates this year. Pupils enjoyed their cycle training as part of their curriculum and they were definitely feeling more confident and safer after this initiative. Apart from being taught how to ride a bike, they were also trained how to check and decide if their bikes were in a road worthy condition. Funding has been applied for from Bucks City Council to support this training and the parents were only charged a minimum sum.	03-06-2015		
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R36 Hazard Alley	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Hazard Alley, at the Safety Centre Milton Keynes, is the first purpose-built interactive centre where children aged 6-12 can experience 12 hazardous scenarios in perfect safety. The Downley School Year 6 pupils went on a trip to Hazard Alley earlier this month.	Year 6 staff Head Teacher	May 2015	I discussed with Year 6 staff the advantages of this particular trip and they said the children learnt lots about safety around the home and out in the community. They had practical experiences of calling 999, crossing the road, dealing with bike accidents and how to behave safely in a petrol station. They also learnt about the dangers of darkened alleys and picking up unknown substances off the floor. This had a big impact on the children as they commented that they didn't know the hazards associated with petrol stations and alleyways. The children have spoken about how they have informed younger siblings to wear helmets when riding their bikes, so the information has filtered down throughout some children at the school.	29-06-2015		

Smarter Driving Actions

SD3 Park and walk/ car free zone in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School used to have 2 park and walk sites, but unfortunately there is only 1 available at the moment. Parents are made aware of the car park when their children join school along with other information about Safer Routes to School. A flyer is given out to parents every year. During walking events, they are reminded to park away from the school and to encourage healthy, independent travel to school.	SRG	July 2014	The car park helps reducing the congestion outside the school and encourages pupils to walk the rest of their journey, which brings them further benefits. However, parking as close as possible to the school premises is still an unresolved issue.	15-07-2014		
SD6 Highway code is promoted to students, staff and parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
During the Safer Routes Group research for the road safety campaign we referred to the Highway code related to parking near schools.	SRG	July 2015	This has been presented in our meetings with the Parish Council Clerk and to staff meeting and also helped during our parking campaign when discussing the issues with parents. We promoted the Highway code in order to make drivers aware that no vehicle should be parked within 10 metres of a junction or zigzag lines outside the school or at a marked bus stop at any time of the day or night. Many parents were unaware of the above rules, but, with the full support of the governors, school staff, SRG and the PCSOs, this initiative proved to be extremely effective at reducing the dangerous parking.	08-12-2014		
SD7 Other smarter driving initiative	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Our Safer Routes Group monitored the vehicle activity in the areas outside the school gates for one week. From this, it was clear that several factors contributed to making the area unsafe, volume of vehicles, speed of vehicles and parking in unsafe places caused congestion and poor vision for crossing the road.	SRG	June 2015	There are also 2 gates to access the school, so children are crossing from different directions and this makes the area more unsafe. The Safer Routes Group designed a map showing suggested crossing points to help control the flow of pedestrian traffic and also showed 'hot spots' which identified areas that caused congestion and poor vision when vehicles parked there. Also, they purchased banners in order to raise awareness and to reiterate the importance of safer driving and parking.	08-12-2014		
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SD11 Community Speedwatch	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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The Downley School Safer Routes Group have presented the road safety campaign to the Parish Council at a Parish Council meeting and have suggested initiatives that could be spread to the wider community such as 'slow down' signs designed by the children for the village for example.	SRG	June 2015	Council have recently introduced a speed awareness campaign in the village, with local members of the community monitoring speeds in the village.	01-07-2015		
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SD12 Perfect Parking campaign (provide details of each initiative)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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The Downley School Safer Routes Group along with the PCSOs monitored the vehicle activity in the areas outside the school gates for one week. From this, it was clear that several factors contributed to making the area unsafe, volume of vehicles, speed of vehicles and parking in unsafe places caused congestion and poor vision for crossing the road. There are also 2 gates to access the school, so children are crossing from different directions and this makes the area more unsafe.	SRG Head Teacher PCSOs	December 2014	Consequently, The Safer Routes Group have decided to initiate a Perfect Parking Campaign, which proved to be a real success. We also designed a map showing suggested crossing points to help control the flow of pedestrian traffic and also showed 'hot spots' which identified areas that caused congestion and poor vision when vehicles parked there. SRG and governors were by the school gates every morning promoting Perfect Parking and Safer Driving. We purchased banners and signing to support our campaign. Cones were used to remind drivers where not to park. Also, PCSOs were present at the school gates every morning and afternoon for a week and they delivered an assembly too. The Downley Village News has published an article about our campaign and the whole community supported our initiative.	08-12-2014		
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Curriculum Actions

CU1 School takes part in competitions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Our JRSOs have been running competitions within the school every year. The teachers have also got involved in these competitions and have run cross-curricular sessions to support the pupils.	JRSOs SRG Teachers Pupils	July 2014	This year's poster competition had as main focus cross-curricular Literacy/Art learning objectives. The pupils were taught how to write slogans during the Literacy lesson and how to design a poster in Art lesson. Having collected information from both curricular areas, the pupils managed to come up with fantastic ideas for their project. The winning posters were displayed at the TDS Summer Fayre SR stall and also printed on the SRG introduction leaflet.	10-06-2014		
CU1 School takes part in competitions	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The Downley School organised an internal competition as part of the road safety aspect of PSHE curriculum and the pupils were asked to design a suitably vivid cycling helmet.	Safer Routes Co-ordinator Art Leader Class Teachers	June 2015	The children have come up with fantastic ideas and it was quite difficult to choose the winners, but the Head teacher, the Art Leader and the Safer Routes Co-ordinator managed to pick up the 3 most artistic and vivid cycling helmets. The winners were announced during The Downley School Celebration Assembly and the SRG sponsored the winners' prizes. The Downley School pupils showed enthusiasm and commitment when creating their designs.	19-06-2015		
CU12 Living Streets Travel Tracker	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Travel Tracker is a new web-based tool which uses the class whiteboard to make the Walk once a Week experience fun. It acts as a digital alternative to wall charts, delivering all of the same functions, plus a whole lot more. Combined with the monthly badges, the Travel Tracker forms a complete monitoring and rewards system fit for Strider's journey.	Safer Routes Co-ordinator Class Teachers JRSOs	June 2015	The Downley School started using the Travel Tracker last year in October and have since logged 49384 trips and awarded an impressive 2873 Walk once a Week badges. The Travel Tracker makes it easier for our school to track the impact of their scheme within the school and for local authorities to plan and maximise the impact of their strategy across the local area.	01-07-2015		
Public Transportation Actions						
PT4 PT4 School invites experts/organisations to talk about personal safety	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Mrs Jennifer Weaver from the Thames Valley Police has kindly accepted to help the Downley School during SRG Perfect Parking Campaign which started on 8th December 2014.	SRG Head Teacher PCSOs	December 2014	Mrs Jennifer Weaver offered her support throughout the whole week by talking to the drivers and being present outside the school gates every morning and afternoon. She also brought a colleague on the first day of our campaign in order to deliver a Personal Safety Assembly to TDS pupils.	01-07-2015		
PT5 PT School promotes responsible behaviour on public transport	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

<p>The Downley School has a public transport behavior policy for each trip our pupils go on. The behaviour policy is attached to the trip documents and pupils are briefed about it by their class teachers.</p>	<p>Finance and Premises Manager Class Teachers Head Teacher</p>	<p>July 2015</p>	<p>One of the trips pupils went on this year was the Cadbury World one. The teachers introduced the TDS public transport behaviour policy to their pupils before the trip and also reminded them a few general rules during getting on the coach. Karen Miller, our Finance and Premises manager, attached a copy of TDS public transport behaviour policy relevant to Cadbury World trip.</p>	<p>02-07-2015</p>		
<p>PT6 Private coaches for school trips pick up and set down in safe / accessible places.</p>	<p>Person Responsible</p>	<p>Target Completion</p>	<p>Reporting</p>	<p>Completion date</p>	<p>Funding acquired</p>	<p>Uploads</p>
<p>The Downley School Finance and Premises Manager has always used private companies for all our school trips. Private coaches are booked for year group trips and the company is decided upon their availability and how cost friendly they are.</p>	<p>Finance and Premises Manager</p>	<p>July 2014</p>	<p>Our school has organised various trips this year. The private coaches have been booked based on availability and price. Each trip had its own itinerary and the private coach company was made aware of our school policy. Please find attached the details from one of Year 4 school trips.</p>	<p>07-07-2014</p>		

Sign off & Formal Approval

Title	Name (for pupils a name is not required, e.g. school council)	Sign off
STP Champion	Nicoleta Carnuta (Matei)	
Head teacher	Mrs S Webb	
Governor (if applicable)	Sonia Workman	
Pupils	JRSOs	
LA Officer	Lindsey Coates on behalf of Nicky Batkin, Sustainability Officer - travel planning and sustainable travel for schools, Place Service, Buckinghamshire County Council	